

MINUTES OF THE BOARD OF
LAKES AND BRIDGES CHARTER SCHOOL
HELD ON NOVEMBER 5, 2018

I. The Chair called the meeting to order at 7:00 PM.

A. Roll call/establishment of Quorum.

Board Members in attendance: Nancy Linvill, Susie Dooley, Carolyn Stroup, Bonnie Kelley, Lawson Clary, Claiborne Linvill. Heidi Bishop, Principal of Lakes and Bridges, attended.

B. The Mission Statement was read.

C. The Chair, announced that the meeting was in compliance with SC FOIA.

II. Minutes from the October 22 meeting were discussed. Claiborne Linvill moved that the minutes be approved. Susie Dooley seconded the motion. No discussion. Motion carried unanimously.

III. Public Comments: none

IV. Treasurer's Report. none

The chair announced that Christy Nicklouson, KM Consulting, will attend the November 26th board meeting and a full discussion of the budget will take place at that time.

V. Principal's Report. (attached to minutes)

A. There are 113 students enrolled. New student is expected to join the 5th grade class November 12, 2018.

B. The Reading Coach position is currently vacant pending verification of teacher credentials. The reading coach is expected to begin work after the Charter School District completes its approval process.

C. Benchmark testing: MAP testing is complete and data is being examined. Results will be discussed during parent conferences which begin November 5. Progress monitoring is ongoing and FastBridge Learning progress monitoring tools will included after Thanksgiving Break. Student Growth results were sent home with 1st quarter report cards.

Executive Session:

7:20 pm Bonnie Kelly moved to go to executive session, Carolyn Stroup seconded the motion. No discussion. Motion carried unanimously.

7:40 Susie Dooley made a motion to come out of executive session. Bonnie Kelly seconded the motion. . No discussion. Motion carried unanimously.

V. Principal's Report. Board Chairman Report. Nancy Linvill recommended that school staff receive Christmas gifts of appreciation for their hard work. Carolyn Stroup moved that Heidi Bishop, principal, provide Christmas gifts to the staff. Bonnie Kelly seconded the motion. No discussion. Motion carried unanimously.

VII. Committee Reports:

A. Capital Campaign Committee: Bonnie Kelly reported that the Capital Campaign committee met November 1, 2018 and are actively planning. The chairpersons are Bonnie Kelley, Debbie Vaughn and April Hayes. Brochures will be available November 14 and plans are being made to publicize the campaign. The committee will meet weekly until further notice. The next meeting is Thursday evening at 7:00 at the First United Methodist Church of Easley (115 W. 1st Ave.).

- B. Fundraising Committee: Claiborne Linvill reported gala plans are progressing and items for both the silent and live auction are being sought.
- C. Facilities Committee: Larry Dooley presented a building update (attached). The committee is waiting for information from OSF.
- D. Election Committee: Claiborne Linvill reported that the board election is taking place through Wednesday November 7, 2018. Five members will be elected, three one year terms and two members for two year terms. Four members will be appointed by the elections committee following the election. A slate of 4 board appointees will be presented on November 26, 2018. The current board will vote on the appointments.

VIII. Announcements

A. Next Meeting: November 26, 2018.

B. Claiborne Linvill moved that the meeting be adjourned. Bonnie Kelly seconded the motion. No discussion. Motion carried unanimously. Meeting adjourned 8:30 pm.

Bonnie Kelley, Board Secretary

Nancy Linvill, Board Chairperson

Principal's Report

November 5, 2018

Enrollment Numbers

Enrollment numbers are at 113 students. A 5th grader will be joining the 5th grade on November 12. We are still waiting on the 2nd grader from Bluffton, SC. We will cap at 115.

Reading Coach

We are still waiting on the current status of the Reading Coach's teaching certificate. The SCDE shows it is in renewal, but the SCPCSD is not seeing that yet.

Benchmark Testing

MAP benchmark testing is done. We will begin progress monitoring with FastBridge after Thanksgiving Break. All the Student Profiles and results are on the Drive, and the Student Growth results were sent home with the report cards.

- Parent/Teacher Conferences have begun and will continue through Tuesday, November 20.
- School Pictures will be next Thursday or Friday. The photographer, Jacob Dean, assures us that pictures will be back before Christmas Break.

Respectfully Submitted,

Heidi Bishop

Facilities Report

Building update 11/5/18:

- 1) Set of drawings submitted to OSF 10/12/18
- 2) Met with Jenny Rooney, OSF on 10/17/18
 - She had not reviewed drawings
 - Indicated she needed a “couple of weeks” and approval should be forthcoming
 - Questions about
 - o Illumination test for existing emergency lighting
 - o Traffic flow – fire truck having to back up
 - Met with Easley Fire Marshal and Building Code Supervisor 10/30/18
 - o SCDOT sign off on site plan
 - o Tier 1 seismic analysis for building
 - o Sprinkler tests
 - o Fresh air supply
- 3) Talked with Marion Thomas and Marion Lawson, PCSD
 - Graig, Gaulden, & Davis, PA
 - Jumper, Carter, & Sease Architects
 - Mussman Architects
 - McMillan, Pazdan, Smith Architects
- 4) Schedule
 - Odds 60/40 that we will make building renovation by August with that being 60% no - 40% yes.
- 5) Financial – State Loan
 - Have worked with State Treasurer Office to complete spreadsheet they requested
 - Shows we will need to spend at least \$500K by June 2019, Additional 300k by June 2020
 - Raises question of wisdom of a Phase I and II
- 6) Discussion with State Treasurer also raises issues with our accounting
 - They are looking for 190 – 200K contingency fund. Looking for these funds in separate account
 - Should not mix state/federal/gifts all in one account. Ideal separate accounts. Minimum a fund balance – budget accounting system