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Approved Minutes: Board of Directors Meeting

August 3, 2020

- I. Call to Order: Nancy Linvill, Board Chair, called the meeting to order at 7:00 PM.
 - A. Members present (all via Zoom and/or telephone): Nancy Linvill, Deborah Vaughn, Traci Carter, Phil Owens, Susie Dooley, Kay Shaw, Stuart McAllister, Dial Dubose, and Nathan Clark
 - B. Also present (via Zoom): Heidi Bishop - Principal, Christy Nickolauson and Maria Head from Prestige School Solutions
 - C. Reading of Mission Statement
 - D. Public comments: None
 - E. Board Chair acknowledged compliance with SC Freedom of Information Act (FOIA)

- II. Approval of minutes from previous meeting:
 - A. Kay Shaw moved for approval of minutes from July 13, 2020 board meeting. Phil Owens seconded motion. Brief discussion regarding one change as to the Fundraising Report. Motion carried by unanimous vote.

- III. Treasurer's Report: See attached report by Kay Shaw
 - A. Christy from Prestige School Solutions outlined the balance sheet as of July 31, 2020
 - B. Fiscal year 2020 was discussed as of July 2020
 - C. No questions from board members.
 - D. Construction resources budget was briefly discussed and explained by Kay Shaw
 - E. Application for the PPP loan forgiveness will commence soon
 - F. We have some financial resources that could be used to begin Phase III construction
 - G. Christy and Maria signed off at 7:20 PM

- IV. Principal's Report: no report this month
 - A. Policy for sexual harassment and Title IX training was outlined; the policy needs to be presented to the board to vote on its adoption
 - B. Debbie Vaughn moved to adopt the Sexual Harassment Policy as drafted by attorney Allison Hannah. Traci Carter seconded the motion. No discussion, motion carried unanimously
 - C. The LABCS opening plan has been approved by the Charter School District
 - D. Acceptance and declination forms have been received
 - E. Enrollment should be 175 students
 - F. A waiver of liability regarding Covid-19 was discussed with our attorney; such a waiver will not be used by LABCS

Teach innovatively. Learn constantly. Engage compassionately. Lakes and Bridges Charter School (LABCS) empowers students to achieve the academic, technical, and social skills necessary to accomplish further educational and career goals through a supportive and motivational environment that emphasizes specialized, systematic, multi-sensory, and individualized instruction.

- G. Meet the Teacher will be discussed tomorrow by Heidi and staff
 - H. The Lakes and Bridges groups (A/B schedule) will be determined by tomorrow (August 3, 2020)
 - I. Heidi and staff will facilitate a carpool zoom meeting for parents
 - J. One of the support teachers resigned last week, but a replacement has been offered the job. Another support teacher will likely be hired soon.
- V. Chairman's Report: See attached report by report by Nancy Linvill
- A. Strategic plan has been written
 - a. Nancy sent all board members a list of questions to be answered and returned to Nancy; these should be returned within a week. This will help determine priorities, etc.
 - b. Phil asked about long-range facility plan; per Nancy this will be addressed by the strategic plan as well as all funding needs
- VI. Committee Reports:
- A. Building and Grounds: Susie Dooley
 - a. Susie Dooley gave the Board an update on building construction
 - b. Phase II is complete, and a CO has been issued
 - c. Door numbers have been updated to reflect new classrooms
 - d. A few leaks have been identified; Piper Rooking Company will be contacted to address these leaks
 - e. The cost of the last roof repair was mentioned; Phil will talk to the landlord to discuss the responsibility for this cost
 - B. School Facility Finance: Phil Owens
 - a. Phil met with Carl (landlord); we do have a right to purchase, but it is vague; Carl would be interested in selling the building, but he needs some time; his number is about \$2.4 million (as of today)
 - b. His timing is unknown at this time (timetable for selling)
 - C. Fundraising: see attached report by Debbie Vaughn
 - a. Will still have goal of raising \$200K by Christmas 2020
 - b. Debbie listed some of the various fundraising opportunities
 - c. Cathy Krouse (PTA president) wants to be on the agenda for next board meeting
- VII. Other Business: the prospect of a development person was mentioned. Heidi will pursue this.
- VIII. Announcements: None
- IX. Adjourn: At 8:10 PM Stuart McAllister moved to adjourn the meeting. Phil Owens seconded. Motion carried unanimously and the meeting was adjourned.

Nathan Clark, Secretary