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Board of Directors Meeting

7:00 P.M., Monday, January 6, 2020

1600 E. Main Street, Easley, SC 29640

- I. Nancy Linvill, Board Chair, called the meeting to order at 7:00 pm.
 - a. Members present Nancy Linvill, Debbie Vaughn, Bonnie Kelley, Susie Dooley, Sid Collins, Phil Owens, Kay Shaw, Carolyn Stroup. Quorum was established.
 - b. Also present Heidi Bishop, principal, and Kate Franch.
 - c. Reading of Mission Statement.
 - d. The chair acknowledged compliance with SC FOIA.

II. Bonnie Kelley motioned approval of Minutes of December 2, 2019. Sid Collins seconded. Unanimous vote. Motion carried.

III. Principal's Report (Attached)

After board discussion of the need for a part time position of Development Director to aid in fund raising and to increase public awareness of Lakes and Bridges, Carolyn Stroup motioned to employ Kate Franch as Development Director of Lakes and Bridges Charter School. Debbie Vaughn seconded. There was further discussion and the vote was taken. There were seven (7) aye votes and one (1) nay. The motion carried.

A committee was appointed to write expectations and responsibilities for the Development Director position.

II. Treasurer's Report (Attached)

Kay Shaw reported on the financial status of LAB and presented a construction resources spreadsheet. She and Kelly Disbrow, LABCS office manager, have worked to update LAB Financial Policies. This document will be presented for review and approval following final updates. Based on current finances and future revenue sources, Kay believes that LAB is in a financial position to begin Phase 2 of the building renovation.

III. Committee Reports

A. Election Committee Report (Attached)

Carolyn Stroup motioned that the board approve the revised amendment request and the revised resolution scheduled for consideration by the SCPCSD at their meeting on January 9, 2020. Bonnie Kelley seconded. Unanimous vote. Motion carried.

The information required by the SCPCSD for amending LAB Charter and By-Laws so that election procedures align will be submitted following the vote of the board. Two LAB Board members will attend the SCPCSD Board meeting on January 9, 2020 to answer any questions of that board.

Following approval of the amendments the LABCS board election will be held on January 28-30, 2020. Information for those interested in the five (5) open positions; three (3) two-year term elected seats and two (2) two-year term appointed seats will be published on the school's web site, Facebook pages, and newsletters.

B. Building and Grounds Report.

- i. Fencing for the field, playground and HVAC units is scheduled to be installed the week of January 13.
- ii. Sid is working with the building owner concerning the roof leaks and whose is responsible for repairing the leaks. A roofing company will inspect the roof soon and determine whether the leaks are caused by the sky lights.
- iii. Susie reported on progress on Phase II renovations.
 - a. A traffic study needs to be done by SCDOT. The SCDOT has been contacted but have not returned calls asking for the study to be done as soon as possible.
 - b. The estimated cost of Phase 2, three (3) classroom addition, is \$300,000. The Facility Committee recommends that plans be developed for Phase 3 renovation also.
Susie Dooley motioned that LABCS begin construction on Phase 2 and to authorize the architect to finalize plans for Phase 3. Carolyn Stroup seconded. Unanimous vote. Motion carried.
- iv. Fundraising Committee Report (Attached)

IV. Debbie Vaughn motioned that the meeting adjourn at 8:50 pm. Phil Owens seconded. Unanimous vote. Motion carried.

Carolyn Stroup, Secretary