



www.lakesandbridges.org

Approved Minutes: Board of Directors Meeting

1600B E. Main Street

Easley, SC 29640

5:30 PM

Monday, November 1, 2021

- Call to Order:
 - Roll Call/Establishment of Quorum
 - Members present in-person: Kathy Crouse, Nancy Linvill, Boyce Dunn, Susan Dooley, Dial Dubose, Dennis Latham, and Nathan Clark
 - Members present via Zoom: Brandi Hallmark, Traci Carter
 - Members present via telephone: None
 - Others present in-person: Heidi Bishop – Principal
 - Others present via Zoom: Maria Head from Prestige School Solutions
 - Others present via telephone: None
 - Board Chair announced that a quorum is present
 - Reading of Mission Statement: Kathy Crouse – Board Chair
 - Acknowledgement of Compliance with SC Freedom of Information Act (FOIA): Kathy Crouse – Board Chair

- Approval of Minutes from previous meeting:
 - _____ moved to approve the minutes from the **November 1st and 14th, 2021**, meetings. _____ seconded the motion. No discussion. Motion carried unanimously.

- Public Comments: (each comment limited to three (3) minutes): None

- Treasurer's Report: See attached report from Dennis Latham
 - Maria Head from Prestige School Solutions outlined the October 2021 financial report as of October 31, 2021
 - Year to date vs. annual budget was presented and explained
 - Balance sheet was also presented and explained
 - Dennis explained that there were several line items that show overspending, but that those will be trued up with ESSER funds
 - No questions for Maria Head
 - Maria Head signed off at 5:51 PM

- Principal's Report: See attached report from Heidi Bishop, Principal
 - Covid Update – several students are out on quarantine due to recent exposures to positive cases



www.lakesandbridges.org

- Enrollment Numbers – 196 students as of now
 - We've lost some students; acceptance letters have been sent out to wait-listed students
- Community Outreach Activities:
 - Heidi Bishop is looking into several of these
- Approval needed for Parent Teacher Handbook Addendum
 - Nancy Linvill moved to approve the addendum as presented, but with changes/additions discussed. Dennis Latham seconded the motion. No discussion. Motion carried unanimously.
- Decision to not pursue grant for School Resource Officer (SRO)
 - Heidi Bishop explained that the instructional leadership team determined that it did not want/need an SRO in the building at all times during school hours
- One of our 6th and 7th grade ELA teachers resigned; Heidi Bishop moved another teacher into that role as a permanent substitute teacher
- The 1st quarter ended October 21
 - A few changes were made in PIE groups to accommodate students' learning
- Chairperson's Report: See attached report from Kathy Crouse
 - Status on removal of kindergarten from the LABCS Charter and reducing the enrollment number in our charter
 - There were some follow-up questions by the Alliance
 - Approval needed for 2021 Strategic Plan
 - Open Discussion
 - Nancy Linvill moved to approve the 2021 Strategic Plan. Boyce Dunn seconded the motion. No discussion. Motion carried unanimously.
 - 2021-22 Proposed Board Goals
 - Review overall administrative structure of the school including an audit of current job descriptions and applicable succession plans
 - Develop methodology for review of testing data as stated in the LABCS Charter (p. 64-67)
 - Evaluate the feasibility of purchasing the building and property
 - Please follow LAB on social media and share news OFTEN
 - Giving Tuesday (11/30/21)
 - Upcoming Conferences
 - Public Charter School Alliance of SC: SC Charter Schools Conference (Charleston SC, Nov 29-Dec 1); Heidi and Kathy will attend this



www.lakesandbridges.org

- Committee Reports:
 - *Building and Grounds:*
 - Addition of guard rail
 - Dial Dubose spoke with SCDOT, and they will not allow a guard rail to be installed at the location we want
 - Fence installation has been completed
 - Quotes on repairing asphalt cracks (should we pursue this?): this will be tabled for now
 - Discussion with Carl Crane on potential purchase of building
 - Dennis is meeting with Carl Crane at 2:15 PM on November 3, 2021, to discuss this
 - *Strategic Planning Update:* See attached notes in board packet
 - *Personnel Committee:* Susie Dooley, Nancy Linvill, Brandi Hallmark
 - Establishing Principal goals
 - No report at this meeting
 - *Fundraising Committee:* Debbie Vaughn, Development Director
 - See attached report from Debbie Vaughn
 - Golf tournament report
 - Giving Tuesday is November 30, 2021
 - Potential Donor Appreciation Day (February 2022)
 - Founder's Day is April 6, 2022
 - GALA will be Friday, May 6, 2022, at the Bleckley Inn in Anderson
 - *Education Committee:* Nancy Linvill, Carolyn Stroup and Susie Dooley
 - No report this meeting
 - International Dyslexia Association Conference
 - *Nomination Committee*
 - Class of 2022
 - Traci Carter
 - Nathan Clark
 - Susie Dooley
 - Dial Dubose
 - Brandi Hallmark
 - Class of 2023
 - Kathy Crouse
 - Dennis Latham
 - Boyce Dunn
 - Nancy Linvill
 - *Sunshine Committee:*
 - Looking for ideas
 - What can we do as a board to help bring a smile to our staff?

Teach innovatively. Learn constantly. Engage compassionately. Lakes and Bridges Charter School (LABCS) empowers students to achieve the academic, technical, and social skills necessary to accomplish further educational and career goals through a supportive and motivational environment that emphasizes specialized, systematic, multi-sensory, and individualized instruction.



www.lakesandbridges.org

- Executive Session:
 - Dial Dubose moved the board in executive session. Dennis Latham seconded. No discussion. Board entered executive session at approximately 6:40 PM.
 - Establishing principal goals
 - Data
 - Self-care
 - At 6:57 PM Dennis moved to come out of executive. Boyce Dunn seconded. Motion carried unanimously.
- Other Business:
 - Boyce Dunn moved to approve the expenditure of \$100 per staff member for Christmas/Holiday gifts. Nancy Linvill seconded. No discussion. Motion carried unanimously.
- Announcements:
 - Next board meeting will be on **December 6, 2021, at 5:30 PM** and will be in-person at LABCS
- Adjourn: At 6:59 P.M. Dennis Latham moved to adjourn. Boyce Dunn seconded the motion. No discussion. Motion carried unanimously.

Nathan Clark, Secretary