

Board of Directors Meeting
7:00 P.M., Monday, June 3, 2019
1600 E. Main Street, Easley, SC 29640
Smaller Building

- I. The chair called the meeting to order at 7:00 pm. Members present Nancy Linvill, Susie Dooley, Debbie Vaughn, Bonnie Kelley, Carolyn Stroup, Tracy Carter, Kay Shaw, Phil Owens, Sid Collins. Heidi Bishop, Lakes and Bridges principal, was also present.
 - A. Quorum was established.
 - B. Chair read the Mission Statement.
 - C. Compliance with SC FOIA. was acknowledged.
 - D. Bonnie Kelley moved that the minutes from May 6, 2019 meeting be approved. Sid Collins seconded. Unanimous vote, motion carried.
- II. Treasurer's Report, Attached
- III. Principal's Report, Attached
- IV. Chairman's Report was given.
 - A. Sid Collins made a motion that the board assemble a governing handbook by December 31, 2019 to guide and direct actions that the board should do and should not do. Tracy Carter seconded. Unanimous vote, motion carried. Tracy Carter volunteered to work with Sid to develop LABCS board handbook.
 - B. Nancy Linvill asked the board to begin planning a ribbon cutting ceremony for the school's opening in August. She will appoint a committee before the July board meeting.
- V. Committee Reports
 - A. School Facility Finance Report was given.

Phil Owens reported that he had been in touch with several people representing companies that could make large donations. He plans to follow up these contacts with conversations about LAB's specific needs. He also reported that LAB is beneficiary of funds from the state to improve the campus.
 - B. Facility Committee Report was given.

Larry Dooley reported four updates to progress of facility renovation.

 1. Ceilings must be replaced because they did not meet Class 3 category code. Wiring installed by previous tenant was laid on top of ceiling grid presenting a hazard.
 2. IT wiring was not up to code or adequate for the needs of the school. IT wiring must be redone. Phil Owens made a motion that the board approve reworking of ceiling grid, removal of inferior and excess wiring, and the installation of IT wiring that meets the needs of the school. Bonnie Kelley seconded. Unanimous vote, motion carried.
 3. Flooring has been selected. LAB's additional expense for selected carpeting is estimated to be \$9,000.

Susie Dooley made a motion that the board approve \$9,000 expenditure for flooring. Phil Owens seconded. Unanimous vote, motion carried.
 4. Several options for painting exterior of building were presented. The exterior work may need to be done by volunteers in order to save money. More information on exterior building needs will be presented at a later meeting.

Sid Collins made a motion that the board authorize Heidi Bishop to make paint color choices for interior and exterior of the building at 1600 E Main St, Easley. Carolyn Stroup seconded. Unanimous vote. Motion carried.

Cely Construction Company has presented an estimate of \$310,000 for Phase 2 Renovation. The board will consider funding sources and vote on whether to begin this phase now or later.

C. Fundraising Committee

1. Capital Campaign Steering Committee report, Attached
2. Debbie Vaughn made a motion that the board authorize Heidi, Kelly and Debbie to select and purchase a donor management system. Susie Dooley seconded. Unanimous vote. Motion carried.

D. Education Committee Report. Attached

VI. Announcements

- a. Easley Rotary – June 11, 2019
- b. Next Meeting Date – July 1, 2019

VII. Kay Shaw made a motion to adjourn at 9:18. Bonnie Kelley seconded. Unanimous vote. Motion carried.

Carolyn Stroup, Secretary