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Approved Minutes: Board of Directors Meeting

July 12, 2021

- I. Call to Order: Kathy Crouse, Vice Board Chair, called the meeting to order at 5:30 PM.
 - A. Roll Call/Establishment of Quorum:
 1. Members present (in-person): Traci Carter, Brandi Hallmark, Susie Dooley, Dennis Latham, Boyce Dunn, Kathy Crouse, Dial Dubose, and Nathan Clark.
 2. Member(s) present via telephone: Nancy Linvill
 3. Also present (in-person): Heidi Bishop – Principal, Debbie Vaughn
 4. Present (via Zoom): Maria Head – Prestige School Solutions
 5. Quorum is present
 - B. Reading of Mission Statement: Kathy Crouse
 - C. Vice Board Chair acknowledged compliance with SC Freedom of Information Act (FOIA)

- II. Approval of minutes from previous meeting(s):
 - A. Brandi moved to approve the minutes from the June 7, 2021 meeting. Susie Dooley seconded the motion. No discussion. Motion carried unanimously.
 - B. Boyce Dunn moved to approve the minutes from the June 29, 2021 specially called meeting. Susie Dooley seconded the motion. No discussion. Motion carried unanimously.

- III. Public Comments: None

- IV. Treasurer's Report: See attached report by Dennis Latham.
 - A. Maria Head from Prestige School Solutions was not present but sent a report with notes. This was presented by Heidi Bishop. This report outlined the June 2021 financial report as of June 30, 2021.
 - B. Year to date vs. annual budget was presented and explained.
 - C. Balance sheet was also presented and explained.
 - D. No questions regarding the report

- V. Principal's Report: see attached report from Heidi Bishop
 - A. Number of students has fluctuated some; we are over 200
 - B. Heidi presented and explained a proposal from Prestige School Solutions for overseeing ESSER II and III funds. Lengthy discussion ensued and several questions were asked, discussed, and answered. Two options were presented and discussed.
 - C. Susie Dooley moved to approve the Full-Service option. Dial Dubose seconded the motion. Motion carried unanimously.

Teach innovatively. Learn constantly. Engage compassionately. Lakes and Bridges Charter School (LABCS) empowers students to achieve the academic, technical, and social skills necessary to accomplish further educational and career goals through a supportive and motivational environment that emphasizes specialized, systematic, multi-sensory, and individualized instruction.

- D. Playground installers have some remediations to make. We are withholding final payment until those are completed.
 - E. Heidi presented information and data regarding MAP and WRMT testing.
 - F. No questions for Heidi
- VI. Chairman's Report: See attached report by report by Nancy Linvill
- A. Debbie Vaughn presented on strategic planning.
 - B. Transportation for student lunches was discussed.
 - C. Heidi, Nancy and Kathy met to renew the insurance; insurance representative was present
 - a. Brief discussion regarding our insurance needs, etc.
 - D. Nancy and Kathy will be attending the South Carolina State Charter School Alliance Conference in Columbia, SC
 - a. There is money in the budget to cover travel expenses to conferences such as this; others are welcome to attend as well
 - E. In the near future, Kathy Crouse will serve as the Board Chair and Nancy Linvill will move to the position of Vice Board Chair
- VII. Committee Reports:
- A. *Building and Grounds:* Susie Dooley
 - a. Phase III renovations continue to progress with Cely indicating completion is still scheduled for first week of August
 - b. The attempt to grind down the hump in the concrete floor in the new 8th grade classroom did not yield the desired result due to metal in the concrete. Therefore, the architect has specified use of a leveling compound.
 - c. The sheetrock is going in now with ceiling grid to be installed in time for the above ceiling inspection with City of Easley scheduled for July 21, 2021, at 2:30 PM. OSF inspector was notified, and he indicated he would attend if his schedule permits; Dial Dubose will attend the July 21st inspection at 2:30 PM
 - d. Upon passing the ceiling grid inspection, the flooring will go in and final inspection will be scheduled
 - e. Brief discussion regarding landscape improves and overall plan; we will table the idea of hiring a landscape designer and conduct a search for a certified landscape architect
 - f. Dial Dubose has a fencing company representative coming tomorrow to inspect property; Dial will also talk to a contact of his who is an asphalt installer and get his opinion on what needs to happen with the parking lot
 - B. *Personnel:*
 - a. At approximately 6:37 PM Susie Dooley moved the board into executive session. Brandi Hallmark seconded the motion. Motion passed unanimously.
 - b. At approximately 6:42 PM Dial Dubose moved the board out of executive session. Boyce Dunn seconded the motion. Motion carried unanimously.
 - c. Board voted to amend Heidi Bishop's contract as follows:



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- i. Yearly salary will increase to \$85,000.00 effective (retroactively) to June 30, 2021
- ii. If Heidi receives a positive annual review, each year her yearly salary will increase by three percent (3%)
- iii. This contract will be effective for three (3) years at which time her compensation will be evaluated
- iv. Dennis Latham moved to amend the budget to account for the increase in Heidi's salary increase. Dial Dubose seconded the motion. No discussion. Motion carried unanimously.
- v. Dennis will email Maria Head to advise of this increase.

C. Fundraising Committee: Debbie Vaughn

- a. Golf tournament date is October 18, 2021, with 1:00 check-in and a 2:00 PM shotgun start

D. Education Committee: Heidi Bishop

- a. Data on student progress; see Heidi's principal report

VIII. Other Business:

- A. None

IX. Announcements:

- A. Next meeting will be on August 9, 2021, at 5:30 PM and will be in-person at LABCS.

- X. Adjourn: at 7:22 PM Dial Dubose moved to adjourn the meeting. Boyce Dunn seconded. Motion carried unanimously and the meeting was adjourned.

Nathan Clark, Secretary